

BROOKLAND PARISH COUNCIL

Members are summoned to an Extra Ordinary Meeting of Brookland Parish Council to be held
On Wednesday 9th April at 7.15pm at Brookland Village Hall.

MINUTES

Present: Cllr Kennedy, Cllr Rhys-Jones, Cllr French, A Lawson

1. APOLOGIES FOR ABSENCE

Cllr Bicknell, work commitments.

2. DECLARATIONS OF INTEREST

None

3. ELECTION OF MEETING CHAIR

Cllr Rhys Jones proposed Cllr Kennedy as meeting chair, this was seconded by Cllr French and unanimously agreed.

4. ACCEPTANCE OF MINUTES OF PREVIOUS MEETING

The minutes of the meeting held on 17th March 2025 were agreed and signed as a true record of that meeting.
Proposed Cllr Rhy Jones, Seconded Cllr Kennedy and unanimously agreed.

5. QUESTIONS FROM MEMBERS OF THE PUBLIC – Public Participation

None

6. PLANNING

Members to discuss current planning applications.

Ref: 25/0570/FH Proposal: Change of use of existing agricultural building to single residential dwellinghouse (Use Class C3) and land to residential curtilage, together with associated external alterations. THRIFT FARM, STRAIGHT LANE, BROOKLAND, ROMNEY MARSH, TN29 9QT

The Councillors had no comment on this proposal

Ref: 25/0426/FH Proposal: Replacement garage Location: 4 BECKET BARN FARM COTTAGES, BECKETT ROAD, BROOKLAND, ROMNEY MARSH, TN29 9RZ

The Councillors agreed to support this proposal

Ref: 25/0429/FH Proposal: Retrospective front wall with pillars and electric gate. Location: SALTERS HOUSE, SALTERS LANE, BROOKLAND, ROMNEY MARSH, TN29 9RF

The Councillors agreed to support this proposal

Ref: 25/0683/TCA Proposal: Works to tress in a Conservation Location: BROOKLAND CHURCH OF ENGLAND PRIMARY SCHOOL, HIGH STREET, BROOKLAND, ROMNEY MARSH, TN29 9QR

The Councillors agreed to support this proposal

7. FINANCE

Members reviewed invoices paid in April, no issues raised

Annual Insurance – unanimously agreed to renew the policy subject to confirming buildings insurance for the village hall. The clerk confirmed that the 1st half of the precept has been received and a VAT reclaim has been submitted and paid.

8. HIGHWAY IMPROVEMENT PLAN

KCC are progressing the proposal to extend the school “Keep Clear” markings and installation of new village hall sign.

9. VE DAY

Members discussed VE Day celebrations planned to be held in the village on 3rd & 8th May and unanimously agreed to pay for refreshments following the Church Service planned for 8th May. Cllr Rhys Jones has arranged sponsorship to print VE Day service booklets. Bench should be available to install shortly, Cllr Bicknell to arrange, ready for the plaque to be unveiled on VE Day.

10. CORRESPONDENCE AND OTHER COUNCIL BUSINESS

Members decided to carry forward to the next meeting the discussion on the draft Village Hall lease to allow consultation with the Village Hall Management committee.

Email correspondence on traveller caravans to be investigated.

Adoption of High Street Phone Box – members unanimously agreed to adopt the high street phone box. Cllr Kennedy signed the agreement on behalf of the Councillor, Clerk to send documents to BT with £1 fee.

11. APPOINTMENT OF CLERK

Members agreed on the appointment and terms for the new Parish Clerk. New Clerk to commence employment on 1st May 2025.

12. ANY FUTURE AGENDA ITEMS

Play area

13. NEXT MEETING

To be held on Wednesday 21st May in the Village Hall. Both the Annual Parish Meeting and the Annual Parish Council Meeting will be held on this date.