

# **BROOKLAND PARISH COUNCIL**

**Members are summoned to an Ordinary Meeting of Brookland Parish Council to be held on  
Wednesday 17<sup>th</sup> September 2025 at 7.15 pm at Brookland Village Hall**

## **Agenda**

### **1 APOLOGIES FOR ABSENCE**

- Members are reminded of the need to tender apologies direct to the Clerk, with reason for absence, if they are unable to attend

### **2 DECLARATIONS OF INTEREST**

- To declare any personal interest in items on the agenda and their nature
- To declare any prejudicial interests in items on the agenda – any Cllr with prejudicial interests must leave the room for the relevant item

### **3 ACCEPTANCE OF THE MINUTES OF THE PREVIOUS MEETING**

- Held on 30<sup>th</sup> July 2025 to be agreed and signed as a true record

### **4 CO-OPTION ONTO THE COUNCIL**

### **5 QUESTIONS FROM MEMBERS OF THE PUBLIC / PUBLIC PARTICIPATION**

### **6 PLANNING**

- There are no new planning applications to discuss

### **7 REPORTS FROM OUTSIDE BODIES**

- FHDC
- KCC

### **8 FINANCE**

- Members to review and approve the finance report April – August 2025
- Members to discuss the use of Scribe Lite

### **9 HIGHWAY IMPROVEMENT PLAN**

- Members to discuss next steps in progressing the HIP

### **10 CORRESPONDENCE AND OTHER COUNCIL BUSINESS**

- Members to discuss the following items -
  - The playpark
  - The two vacancies on the Council
  - The Village Hall lease
  - Activities for the Brookland Parish Children

- Residents' concern over the A259 & Rye Road and update on the meeting held with National Highways
- Village Hall – Fire Risk Assessment
- CIL monies
- Grass / hedge cutting
- Burial Ground
- Parish Council Noticeboard
- CCTV
- Gates for Village Hall / parking

## **11 ANY FUTURE AGENDA ITEMS**

## **12 DATE OF NEXT MEETING**

- To be held on Wednesday 19<sup>th</sup> November 2025 at 7.15 pm in the Village Hall

A handwritten signature in black ink, appearing to read 'G Eaton', followed by a period.

**G Eaton**  
**Clerk to Brookland Parish Council**  
**Dated 11<sup>th</sup> September 2025**