

BROOKLAND PARISH COUNCIL

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MINUTES 88

Minutes of the Ordinary Parish Council Meeting held at The Village Hall, Brookland on Monday 17 January 2011 at 7.15 pm

PRESENT: Mr C Hill (Chair), Mrs K Coleman, Mr Hyman and Mr N Knight

PARISH CLERK: Mrs J Batt

DISTRICT COUNCILLOR:

COUNTY COUNCILLOR:

MEMBERS OF THE PUBLIC: There were no Members of the Public present.

1. **APOLOGIES FOR ABSENCE**

There were no Apologies for Absence.

2. **DECLARATIONS OF INTEREST**

There were no Declarations of Interest.

i) **Updating of Declarations of Interest for the Code of Conduct**

The Clerk reminded Councillors that they should update their Declarations of Interest with the Monitoring Officer if necessary.

3. **ACCEPTANCE OF MINUTES**

Minutes 87 of the last meeting were accepted and it was unanimously agreed that Mr Hill should sign them.

Proposed Mr Hyman Seconded Mr Knight

4. **PARISH COUNCIL WEBSITE**

Nothing to report.

5. **MATTERS FOR REPORT FROM PREVIOUS MEETING**

Following discussion with Mr Coleman in December, Mr Hill contacted Councillors and asked permission to instruct Mr Coleman to proceed with the work to the Cemetery trees, as there were concerns over safety. Councillors all agreed that as Mr Coleman was able to do the work immediately he should proceed as soon as possible.

6. **PUBLIC INTERVAL**

There were no Members of the Public present.

7. CHAIRMAN'S REPORT

Regarding the ongoing problem of flooding gardens and surface water in West Place, I have been contacted by Shepway District Council's Asset Engineer, Mr Peter Shaw, who told me that he has been allowed sufficient funds to cut back the overhanging trees and dredge the ditch which runs behind West Place into which the rain and surface water drains from the estate. He feels that this may help reduce the winter ground water level. Mrs John Paine has agreed to allow his contractors onto her land to do this work in early February.

It has been necessary to telephone Ann Norton about the badly damaged verges in Salters Lane. These have had tarmac placed in the potholes left by the bridge contractors – after we were assured that they would be reinstated with soil – which has encouraged the refuse lorry drivers to cut to within 6” of the hedge and fence of number 36 West Place with no attempt being made to negotiate the bend. Ann Norton said she would investigate and get back to me. I await her call.

8. CORRESPONDENCE, FINANCE AND OTHER COUNCIL BUSINESS**Confirmation of Budget and Setting of Precept for 2011-2012**

The Clerk confirmed that she had submitted the budget and received confirmation from Mr Whittaker at SDC.

Correspondence

Sovereign

Dorman

Notes of Meeting of Marsh Forum held 29.11.10

Green Gang

KALC Parish News etc

Southern Water – Calendaer

KCC re Brack Lane

The Bulletin

SDC – Romney Marsh Play Together – Dymchurch Recreation Ground

Royal British Legion

Clerk and Councils Direct

KCC re Brack Lane and Grove Lane

Email Correspondence

No emails were brought to the attention of the Council

Finance**Bank Reconciliation – Statement 189 1 November 2010 and 82 1 October 2010****Balance per Cash Book****Balance at Bank**

Opening Balance	12935.22	Current Account	15326.05
Add Receipts	<u>12415.01</u>	Less u/c cheques	<u>1588.44</u>
	25350.23		13737.61
Less Payments	<u>8080.77</u>	Reserve Account	3313.48
	17269.46	War Bonds	<u>218.37</u>
			17269.46

As concerns were raised about the trees in the Cemetery and he was available to deal with them, Councillors unanimously agreed to instruct Mr Coleman to proceed with the work as necessary at a cost of £920.00. A cheque was raised and paid to him on satisfactory completion of the work on 23 December 2010.

Accounts to be paid

PAYEE	DESCRIPTION	NET £	VAT £	GROSS £
Mrs J Batt	Salary and Expenses	402.44		402.44
Clive Stanley	Webmaster Services	66.00		66.00

Resolution: Councillors unanimously agreed to pay the above accounts.

Earmarked Monies

The following earmarked monies, totals including amounts budgeted for 2010/2011, are included in the balance shown above:-

	Balance Nov	+/- Dec/Jan	Balance Jan
Youth Area Expenses	2129.00		2129.00
Bus Shelter	2839.63		2839.63
Noticeboard	NIL		NIL
Village Hall Fence	NIL		NIL
B Team	173.15		173.15
B Team Rent	500.00		500.00
Youth Area Rent	NIL		NIL
Wall Memorial – Added Nov	300.00		300.00
Cemetery Wall Councillors agreed to rename Cemetery Maintenance	2936.00	920.00	2016.00
TOTAL	8877.78	920.00	7957.78

Insurance

Nothing to report.

Request for a Bus Shelter at Rosemary Corner

Nothing to report.

Risk Assessment/Risk Inspection

The Clerk will email the forms to Mr Hyman for completion by the March meeting.

Amendment to Financial Regulations

Please see Financial Regulations for exact wording.

Our current regulations are as follows:-

For a purchase or minor contract exceeding £2000 we shall invite 3 tenders

For a purchase or minor contract less than £2000 but more than £1000 2 tenders

For a purchase or minor contract of less than £1000 we shall invite 1 tender.

Resolution: Councillors unanimously agreed to amend the Financial Regulations as follows:-

For a purchase or minor contract exceeding £3000 we shall invite 3 tenders

For a purchase or minor contract less than £3000 but more than £2000 2 tenders

For a purchase or minor contract of less than £2000 we shall invite 1 tender

Grass Cutting Tender

We have received a tender from Mr Coleman for the 2011 growing season. The tender price is £1758.00.

Resolution: Councillors unanimously agreed to accept Mr Coleman's quote.

9. YOUTH AREA

Nothing to report

10. CEMETERY

Nothing to report.

11. PLANNING

See attached list.

12. COMMUNITY SAFETY

PCSO Connolly was unable to attend the meeting.

13. DISTRICT COUNCILLORS REPORT

Councillor Clifton was not at the meeting.

14. COUNTY COUNCILLORS REPORT

No one from KCC was in attendance.

15. VILLAGE RESPONSIBILITIES

Matters Arising from the Round Robin

There were no matters arising.

Village Hall

Nothing to report.

Items to be reported to the County Lengthsman

Nothing to report.

16. FORUM FOR EXCHANGE OF IDEAS BETWEEN COUNCILLORS

There being no other business the meeting closed at 8.00 pm.

Signed Dated
Chairman

BROOKLAND PARISH COUNCIL

PLANNING APPLICATION RECORD

2010

DECISION TAKEN DURING WINTER RECESS

Y10/0979/SH Mr C Apps, Boxted Lodge, Boarman's Lane, Brookland,
Romney Marsh, Kent TN29 9QW
Erection of a Grain Store with Weighbridge

Parish Council: Support

Councillors expressed concerns about the added traffic movement on and off of the A259, a major transport corridor and would suggest the installation of warning signs from both directions

Y10/1051/SH Mr S Sullivan, Thrift Farm, Straight Lane, Brookland,
Romney Marsh, Kent TN29 9QT
Change of use of land to a Mixed Use for Agriculture and for the holding of Car Boot Sales for up to 30 days per year

Parish Council: Support